



Conditions of Dedication of Memorial Bench

Type of bench

The bench will be of a design approved by the Council

Period of agreement

Memorial benches are installed for a fixed term of ten years.

Location

The Council will try and accommodate the applicant's preference for the bench location. The Council reserves the right to refuse an application if the preferred location is unsuitable and to offer an alternative site.

Installation

The bench shall be installed by an installer approved by the Council and in a manner approved by the Council.

Ownership

Once the bench has been installed it becomes the property of the Council. The Council then takes liability and responsibility for all routine maintenance requirements. No maintenance of any kind should be undertaken by the donor, their family or their representatives without prior arrangement with the Council.

Limit of liability

The Council accepts no liability for damage to any memorial bench from vandals, third parties or whilst the Council carries out routine maintenance. The Council will not replace benches which are lost or damaged beyond economic repair. In such cases and where practicable, the donor of the bench will be notified if this is the case and offered the opportunity to repair or replace the bench at their own expense. It is the responsibility of the bench applicant to inform the Council of any changes of address.

Memorial Plaques

Benches may have an engraved metal plaque attached to commemorate loved ones. No additional mementoes e.g. vases, statues, flowers, wreaths, balloons or other ornamentation etc., shall be permitted on or around the bench.

Plaques will be made of brass and be of a maximum size of 180mm x 65mm. The maximum number of words is 15. Applicants may fix additional plaques to the bench to honour additional loved ones, but no more than three plaques on any one bench. The Council will not normally accept applications for memorial benches to pets.

End of term of contract

At the end of the dedication term a further ten year agreement may be entered into. If the bench is in poor condition the Council reserves the right to remove the bench.

Where the donors can be contacted they will be offered the opportunity to replace the bench. In the event that the donors cannot be contacted or do not wish to replace the bench the memorial plaque will be removed and either returned to the donors or used at the discretion of the Council.